

You are duly summoned to attend the
Monthly Meeting of Meeting of UPPER CLATFORD PARISH COUNCIL
 At 7.30pm in the King Edward VII Memorial Hall
 Wednesday 11th Apr 2018

AGENDA

1	Apologies for absence
2	To receive and accept declarations of interest
3	Public Participation <i>Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes as per the Standing Orders of the Parish Council. This item will be limited to 15 minutes.</i>
4	To approve the minutes from the meetings held on 14th March 2018
5	To receive the Clerk's progress report since the meeting held on 14th March 2018
6	Planning 1. Planning sub-committee to report on the following applications: a. 18/00703/CLPN Lawful Development Certificate rear glazed extn – 27 Valley Mead b. 18/00819/TPON Horse chestnut crown lift – 8 Brook Way
7	Borough Councillor's Report.
8	County Councillor's Report
9	Finance: 1. To receive and approve the financial statement for the period 1st March 2018 – 31st March 2018. 2. To approve payments to be made. 3. To receive and approve the annual financial statement for the period 1st April 2017 – 31st March 2018
10	Governance. Councillors to review Annual Governance Statement and propose any necessary changes to be made to the Standing Orders, Financial Regulations, and Risk Assessment Policy.
11	Neighbourhood Development Plan
12	Playing Fields 1. To report the weekly Monitoring of Play Park Equipment 2. Anna Valley Playing Field 3. Balksbury Bridge Playing Field 4. Sports Field
13	Trees and Open Space 1. Cllr Reports 2. Request to Purchase Parish Land in Valley Mead
14	Footpaths and Highways. 1. Cllrs to report any highways or footpath issues 2. Highways 3. Cllr Newell to report any street lighting issues
15	External Committees and Events 1. Report on changes to the website 2. Cllr Mrs Kennedy to report on Village Hall matters 3. Cllrs to Report on other meetings
16	Correspondence and E-mail.
17	Council Instructions & Risk Analysis
18	Youth Services
19	Newsletter
20	Councillors to request any items to be included within the agenda for the Annual General Meeting to be held Wednesday 9th May 2018

Members of the Press and Public are welcome to attend unless otherwise stated

Signed:

C Emmett – Parish Clerk

Email:

upperclatfordparishcouncil@gmail.com Date of Issue: 5 Apr 2018