

UPPER CLATFORD PARISH COUNCIL
MINUTES OF THE MEETING HELD ON WEDNESDAY 14th APRIL 2010 AT 7.30pm IN
THE VILLAGE HALL

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| PRESENT: Councillors | Mrs S Kennedy (Chairman) Mrs J Llewellyn P Marr Mrs C Froude M Preedy Mrs A Langrishe Mrs L Gent S Butler |
| Clerk | Mrs A Taylor |
| Guests | Mr R Perrin (Upper Clatford Football Club), Mr N Mitchell (Local Resident), PCSO Hanley |

PCSO Hanley advised there was nothing of interest to inform Cllrs at this time. When asked for an update on the attack at Balksbury Bridge, PCOS advised he would find out the latest. Concerns over youths hanging around Balksbury Bridge playing field after dusk were noted and this matter will be monitored.

Mr Mitchell, land owner of the land to the rear of the Old Post Office kindly introduced himself, while informing Cllrs to let him know of any concerns they may have concerning the building works and is happy to show Cllrs around the site if they wish. Cllrs mentioned their concern regarding the dirt pile at kerbside outside the site, Mr Mitchell informed Contractors are to remove this every night, though a drop kerb is due to be in place next week.

Cllr Mrs S Kennedy opened the meeting by welcoming everyone.

1. APOLOGIES FOR ABSENCE

Apologies were received from Borough Councillor G Stallard and Cllr Mrs Preston.

2. MINUTES OF THE LAST MEETING

The minutes were signed as a correct record.

3. DECLARATION OF INTEREST

None declared

4. PARISH COUNCIL VACANCY

Two applications for the vacancy have been received. Cllr Mrs Kennedy proposed interviews be held at the May meeting at 7.00pm, will the unsuccessful applicant being put into reserve when a further vacancy arises. All agreed.

5. CLERKS PROGRESS REPORT

- a. The Clerk advised Cllrs that Borough Cllr Stallard had advised the timetable for the new Planning Core Strategy is for public consultation on the new document to take place Sept/Oct this year.
- b. HALC can assist in producing bids for grants, therefore, improve our chances of a successful application and widening our scope of sources in obtaining a grant. HALC would be happy to assist in compiling a grant application for the proposed new play park in Anna Valley, once we have a plan and estimate. The Clerk also mentioned that Steve Lugg of HALC is more than happy to attend a meeting to discuss the reasons behind moving away from NALC. The Clerk will ask Steve Lugg to attend the June meeting.
- c. The Clerk is yet to have a response to the request for reflectors in Watery Lane.

- d. The Clerk is yet to have a response from HCC concerning the widening of Balksbury Road for a footpath.
- e. Sir George Young has provided his support to the ongoing problem with the drains.

6. PLANNING

- a. Access Planning Document – No Funding is available for any of the requests made within the document by Upper Clatford, though Cllrs would like the proposed new footpath on Balksbury Road to be moved up to the top of the list as soon as funding becomes available as this is considered an urgent matter.
- b. Shopfront Supplementary planning Draft – It was felt that this was not relevant to this Parish.
- c. 10/00639/FULLN – 1 Taskers Drive, Anna Valley, Extension to height of existing 1 metre high boundary wall to 2 metres high: No Objection
- d. 10/00451/FULLN – 1 Sunnyside, Upper Clatford, Erection of replacement shed: No Objection

7. BOROUGH COUNCILLORS REPORT

No Borough Councillor present.

8. DRAINS

Cllr Mrs Gent informed Cllrs she has received a letter from the Chief Executive of Southern Water, thanks to Sir George Young, promising a shut off valve to the man hole cover and a 6 monthly cleaning programme. Her solicitor is currently dealing with the matter, as this is only a short term fix and Cllr Mrs Gent would like to be informed of what Southern Water are going to do to provide a long term fix. Cllr Mrs Froude advised that her HiP document included a plan of the village's drains. She will provide Cllr Mrs Gent with a copy of this for her information.

9. NEWSLETTER

Cllr Mrs Kennedy thanked Cllr Mrs Llewellyn for compiling the latest newsletter and thanked all those who assisted with the deliveries.

10. GREENING CAMPAIGN

Cllr Butler advised it has been decided to do a pre launch at the May Fayre, with the launch due to be held on 19th June at the King Edward Village Hall, Upper Clatford. Two schools have been approached, who will hopefully contribute to the campaign by producing visual aids. No funding has been secured from TVBC or HCC.

11. WEBSITE – PROGRESS REPORT

Cllr Butler informed the Web site is now up and running. Cllr Mrs Kennedy asked for agendas and minutes to be displayed on the site. Cllr Butler confirmed these will be displayed on the first of the three pages. The site address is www.upperclatfordpc.org

12. FOOTPATHS AND HIGHWAYS

Watery Lane still requires attention as a further accident has occurred and the road is now on a bus route. The Clerk will chase HCC further for a response.

13. FINANCE

The financial statement period 1st March 2010 – 31st March 2010 was approved and signed.

Cheques were signed as follows:

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| Cheque no 0085 | £17.07 | Southern Water – Pavilion Utility bill |
| Cheque no 1349 | £2466.60 | TVBC – Grounds Maintenance |
| Cheque no 1350 | £319.00 | HALC – Affiliation fee |
| Cheque no 1351 | £309.22 | Mrs A Taylor - Wages |
| Cheque no 1352 | £39.54 | Mrs A Taylor - Expenses |

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|----------------|---------|------------------------------------|
| Cheque no 1353 | £360.00 | Webworks2 – Website fees |
| Cheque no 1354 | £113.40 | Anton Office Supplies – Newsletter |
| Cheque no 1355 | £239.11 | CBA Ltd – Tree works |

Cllr Mrs Kennedy, as the Chairman for this accounting period signed the Audit forms with the Parish Councils agreement, as a true record of the Upper Clatford Parish Council's financial transactions for the year ending 31st March 2010.

The Clerk advised the Internal Audit has been arranged for 6th May 2010.

The Clerk is to contact TVBC to confirm when the Village Hall's grass was cut during the previous financial year in order to invoice the Village Hall.

14. PLAYING FIELDS

- a. Weekly Monitoring - Cllr Mrs Froude advised 3 bolts are now missing from the seesaw at Balsbury Bridge play park. The Clerk will report this to TVBC. No other issues.

Cllr Mrs Llewellyn asked the Clerk to arrange TVBC to cut the grass at Balsbury Bridge Playing field a week ahead of the May Fayre.

Cllr Mrs Langrishe suggested considering a litter sign at the Balsbury Bridge play park due to an increase of littering.

- b. Proposed Plans for Anna Valley Playpark - Cllr Mrs Froude informed a plan has been received from Playdale with suggestions and estimates for all works for the new play park at Anna Valley. Swings were not included in the plans, though the overall view was swings would be a preference when considering babies/toddlers using the park, therefore Cllr Mrs Froude will ask Playdale to review the plans. Two quotes were received, one to install equipment onto the current grass area, this would be £10,000.00. If using part of the tarmac area with additional equipment, this would be £13,500.00, plus a further £3,000.00 on either quote for the removal of the current equipment. The Clerk will obtain a quote from Mr Pearce for the removal of old equipment. The Clerk will also ask HALC if they are able to provide contact details of play equipment suppliers that are local to our area.

Cllr Butler asked for background information on how plans for a new play park came about. Cllr Preedy informed that the current equipment is now misused and at the end of its life, therefore we have been looking at what options we have to replace/improve the area and are now in the process of getting plans and ideas from suppliers. All current equipment will be replaced.

- c. Pavilion – Cllr Mrs Froude confirmed the Cricket Club will charge £300.00 for this year for the grass cuttings and that they are the primary users of the playing field during May to end of August. She also informed Cllr Butler that a sign was displayed stating the area was the property of the Parish Council.

Guest Mr Perrin asked for clarification on what was now happening concerning the Pavilion committee and grass cutting charges. Cllr Mrs Froude confirmed the Cricket Club had paid their £150.00 in the Pavilion account and charged £300.00 for the grass cuttings. The Cricket Club will not pay into the Pavilion account and charges for grass cuttings were now £300.00 for the year. It would also be the same for the Football Club. The Cricket Club have always charged the Council for cutting the grass as the Council saw this as a service to keep the field under control, though it will be up to the sub committee to discuss this further. Cllr Mrs Froude made it clear that if the committee members from the respective clubs argue, then she will leave the committee. Cllr Marr suggested any decisions made be put into writing and be provided to the two clubs. Cllr Preedy proposed for 2010/11 the Parish Council pays £300.00 to both clubs to cut the grass during their seasons and review this again next year. Cllr Llewellyn seconded, all agreed.

Mr Perrin asked that the cesspit be emptied. The Clerk is to obtain costs from Rob Beale, Salisbury and MPM Waste.

Mr Perrin also advised the problem with moles is improving.

15. TREES AND OPEN SPACES

- a. 10/00663/TREEN – Bury Hill Farmhouse, Upper Clatford – Cllr Mrs Langrishe is trying to contact Dermot Cox, TVBC, to discuss this application before making a decision.

- b. The Beech tree opposite Brook House, Foundry Road has been checked by CBA Ltd, who concluded the tree will be fine for the next three years.
- c. The Lime trees in Brook Way have been checked by a tree surgeon who has concluded these trees are in good health, having grown 5 – 6ft since last work, they must be left at their current height.
- d. It was noted the Millennium tree requires framework removing.

16. TRAFFIC CALMING

No further updates at this time.

17. CORRESPONDENCE

The Football Club have confirmed in writing that Mr Roger Perrin will be their sub committee representative.

18. VILLAGE HALL

Cllr Mrs Kennedy informed the UK Film Council has now set up film nights for rural areas, though the Village Hall already has these set up with Movieolla. The Village Hall committee have decided to continue with the film nights as is.

19. STREET LIGHTING

No faults to report. Sam Whites Hill has still not been rectified.

20. MATTERS FOR THE NEXT AGENDA

Assets Review

Cllr Marr mentioned that he was concerned about a ditch opposite the church now that it has grown over, making it a safety issue. Cllr Mrs Kennedy offered to mention this to the land owner.

Cllr Mrs Kennedy mentioned Cllr Butler was not aware of certain Council related items, therefore she is creating a list of items to inform new Cllrs. All agreed this was a good idea.

21. DATE OF THE NEXT MEETING

The next Parish Council meeting will be held on Wednesday 12th May 2010.

Meeting closed at 9.55pm