

**UPPER CLATFORD PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON WEDNESDAY 12<sup>th</sup> JANUARY 2011 AT 7.30pm IN THE**  
**VILLAGE HALL**

**PRESENT:** Councillors                      Mrs S Kennedy (Chairman)  
    S Butler  
    P Marr  
    M Preedy  
    P Halliwell

Borough Councillors              G Stallard  
    Mrs M Flood

Clerk    Mrs A Taylor

		<b>ACTION</b>
<b>1.</b>	<b>Apologies for Absence</b> Apologies were received from Cllr Stevens, Cllr Mrs Llewellyn and Cllr Mrs Gent.	
<b>2.</b>	<b>Minutes of the Last Meeting</b> The minutes were signed as a correct record.	
<b>3.</b>	<b>Declaration of Interest</b> None declared.	
<b>4.</b>	<b>Clerks Progress Report</b> a. The tenants of the Chalk Pit had been contacted concerning the overgrowth on the premises; the tenants had advised works had been carried out to remove any overgrowth, though Cllr Butler informed the Clerk that some still remains along the track alongside the building. The Clerk will ask the tenants to deal with this. b. The Pest Controller has carried out works to remove moles from the Sports Field. c. The Clerk has applied for Section 106 funds to be released to the Council in order to put these funds towards the cost of the new play equipment at Anna Valley. d. The bonfire remains are still waiting to be removed by TVBC. The Clerk has now logged a 'Street Cleanse' request with TVBC.	<b>CLERK</b>  <b>NOTE</b>  <b>NOTE</b>  <b>NOTE</b>
<b>5.</b>	<b>Playing Fields</b> a. Safety Monitoring – Cllr Mrs Kennedy requested a volunteer to do these checks. b. Anna Valley Play Park – Work has now been completed and the invoice received from Wicksteed. Wooden planks with nails in have been found to have been left behind. The Clerk will contact Wicksteed to have these removed. c. Sports Field and Pavilion – Cllr Butler informed Cllrs that Mr Soper will provide a cost for removing the scrub at the Sports Field. Mr Soper has managed to remove a number of rabbits from the field to date. d. Cllr Butler informed Cllrs that the Pavilion Sub Committee was due to hold a meeting, though there was not much progress at this time. He had an estimated annual cost for the Pavilion for this current year to be between £1,200.00 and £1,500.00. Cllr Butler will provide a full report at the next meeting as Cllr Stevens was due to meet with the two Clubs.	<b>NOTE</b>   <b>CLERK</b>  <b>NOTE</b>  <b>NOTE</b>
<b>6.</b>	<b>Planning</b> a. 10/0275/FULLN – Westbourne Cottage, Foundry Road: Erection of front extension to form enlarged bedroom and ensuite: No Objection	<b>NOTE</b>

	<p>b. 10/03014/FULLN – 11 White Oak Way, Anna Valley: Erection of first floor front extension to provide extended bedroom/en suite and provision of window on south facing wall to proposed en suite: No Objection (Note the original application for this address was dismissed due to a loss of privacy to 14 &amp; 15 Brook Way.</p> <p>c. 0/02860/FULLN – 17 Brook Way, Anna Valley: Erection of conservatory and raised decking to rear (amended scheme): No Objection</p> <p>d. 10/0304/RESN – Farleigh School, Red Rice, Upper Clatford: Erection of science block: This plan is currently with the Planning Sub Committee for discussion.</p> <p>e. 10/02591/FULLN – 2 Hill View, The Green, Upper Clatford – Note this application was refused by TVBC</p> <p>f. 10/02075/FULLN – 29 Taskers Drive, Anna Valley – Cllr Marr has spoken to a resident of Taskers Drive and explained the process of the Planning Sub Committee of the Parish Council due to an admin error meant that the application reference was not placed on the necessary agenda and therefore not spoken of at any meeting and therefore not recorded within the Council minutes that the comment 'No Objection' had been submitted. Cllr Marr wishes to speak to the Case Officer at TVBC as to why this plan has not yet come up on an agenda for the Northern Area Planning Committee (NAPC) in order to allow the resident his chance to speak at that meeting. Borough Cllr Stallard informed there was no certainty at this stage that it would go to NAPC. Note the Parish Council submitted No Objection to TVBC in September 2010.</p>	<p><b>NOTE</b></p> <p><b>NOTE</b></p> <p><b>NOTE</b></p> <p><b>NOTE</b></p> <p><b>CLLR PM</b></p>
<b>7.</b>	<p><b>County Councillors Report</b> County Cllr Gibson was not present.</p>	
<b>8.</b>	<p><b>Borough Councillors Report</b> Cllr Stallard paid tribute to the Waste Collection team for their hard work during the bad weather and Christmas period. He also alerted Cllrs to the resurfacing of Union Street and the Tesco Roundabout was to have works commence over the next few weeks to improve traffic flow. Changes to 'Planning' will start to happen this year, which will include TVBC introducing a scale of charges for 'Pre application advice'.</p>	<b>NOTE</b>
<b>9.</b>	<p><b>Finance</b></p> <p>a. The financial statement for the period 1<sup>st</sup> December 2010 – 31<sup>st</sup> December 2010 was signed as a correct record.</p> <p>b. The following cheques were agreed and signed: Chq No. 1394 £309.22 Mrs A Taylor – Wages Chq No. 1395 £40.34 Mrs A Taylor – Office Expenses Chq No. 0100 £30.95 Southern Electric – Pavilion Utility Bill Chq no. 0101 £135.00 J Stevens – Pestforce - Pavilion</p> <p>c. Chq no.1396 (£17928.95) was raised for Wicksteed, though it was not signed, due to the Cllrs wishing to check over the works carried out and ensuring full satisfaction before issuing payment. Cllr Preedy proposed the Clerk be given permission to transfer funds from the Business Account to the Treasurers Account to meet requirements when this cheque has been submitted to Wicksteed. Cllr Butler seconded, all agreed.</p>	<b>NOTE</b>
<b>10.</b>	<p><b>Footpaths and Highways</b></p> <p>a. The Clerk is to follow up the request for the white lines to be repainted.</p> <p>b. The Clerk is to resubmit a request to HCC to cut back the hedging at Clatford Manor.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p>

	<p>c. The Clerk is to follow up a request for the trees growing under the Thirteen Arches Bridge to be investigated.</p> <p>The above points were originally minuted during the December meeting. The Clerk has logged all these comments with the necessary organisation and is still awaiting for a response/update.</p> <p>d. HCC have provided the Parish Council with four snow shovels. Cllr Marr will store one, two to be stored at the Village Hall and it was also considered to store one at the Anna Valley stores in order to make them obtainable to anyone wishing to assist with clearing any future snow from public roads and footpaths.</p> <p>e. The Clerk is to check with HCC if Watery Lane is on the gritting route as it is now a bus route and is yet to have been gritted.</p> <p>f. The Bridge on Watery Lane is again damaged. The Clerk had reported this to HCC previous to this meeting.</p> <p>g. Cllr Mrs Kennedy requested the Clerk ask HCC to move one of the grit bins on Red Rice Road as they were considered to be in the wrong place.</p>	<p><b>CLERK</b></p> <p><b>NOTE</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>
11.	<p><b>Trees and Open Spaces</b></p> <p>a. 10/02915/TREEN – Rawlison Cottage, Upper Clatford - Fell one Ash, repollard three Sycamore, fell twelve other small trees from bank: No Objection</p> <p>b. The WI wish to donate to the Parish Council a wooden seat to be placed near the Anna Valley Stores and bus stop. Cllrs requested the Clerk clarified if they wish to donate the seat only or include installation costs.</p> <p>c. TVBC have requested information relating to their 'Open Space Project'.</p> <p>d. The contract for the Red phone box has still not been received; the Clerk is to follow this up. An offer has been received to repaint the phone box, which can not be accepted until Cllrs are in receipt of the contract from BT.</p>	<p><b>NOTE</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>
12.	<p><b>Website</b></p> <p>The site has had 471 visitors to date. Cllr Butler suggested Cllrs consider having a 'Footpaths and Highways' page for Parishioners information.</p>	
13.	<p><b>Diamond Jubilee 2012</b></p> <p>Cllr Halliwell has spoken with the MayFayre committee where it was considered moving the MayFayre weekend to the June weekend of the Jubilee. Cllr Llewellyn has been asked to obtain ideas from the Parish via the Newsletter. The Clerk pointed out 'The Big Lottery Fund' has funds available that maybe applicable for the Committee to apply.</p>	<p><b>NOTE</b></p>
14.	<p><b>Correspondence</b></p> <p>a. Test Valley Passenger Forum due to be held 16<sup>th</sup> February 2011.</p> <p>b. HALC – Proposals to remove/reduce unnecessary burdens on Parish Councils</p> <p>c. Election Meeting for Clerks – 3<sup>rd</sup> March 2011</p> <p>d. The Poppy Appeal to celebrate 90 years during 2011</p> <p>e. TVBC Holocaust Day Memorial Service 27<sup>th</sup> January 2011</p>	<p><b>NOTE</b></p>
15.	<p><b>Village Hall Report</b></p> <p>Cllr Kennedy reported the Hall Committee met this week. As the insurance was due for renewal, Cllr Preedy felt the committee should take advice on the value of the hall for insurance purposes.</p>	
16.	<p><b>Newsletter Report</b></p> <p>Cllr Mrs Llewellyn requires articles by the end of February.</p>	<p><b>NOTE</b></p>

<b>17.</b>	<b>Street Lighting</b> Cllr Kennedy asked Cllr Halliwell to monitor the light at the end of Church Lane as she was concerned this was remaining lit.	<b>CLLR PH</b>
<b>18.</b>	<b>Matters for Next Month's Agenda</b> None requested.	
<b>19.</b>	<b>Date of the Next Meeting</b> Wednesday 9 <sup>th</sup> February 2011	

**Meeting closed at 9.09pm**