

**UPPER CLATFORD PARISH COUNCIL**  
**DRAFT MINUTES OF THE MEETING HELD ON WEDNESDAY 10<sup>th</sup> June 2010 AT 7.30pm IN THE**  
**VILLAGE HALL**

**PRESENT:** Councillors                      Mrs S Kennedy (Chairman)  
                                                          Mrs J Llewellyn  
                                                          Mrs A Langrishe  
                                                          Mrs C Froude  
                                                          Mrs J Preston  
                                                          P Marr

Borough Councillors      Mrs M Flood

Clerk                                              Mrs A Taylor

Guests                                            Mr S Lugg of Hampshire Association of Parish Councils

| 1. | <b>Apologies for Absence</b><br>Cllr S Butler, Cllr D Stevens, Cllr M Preedy, Cllr Mrs L Gent and Borough Cllr G Stallard                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>ACTION</b>          |
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| 2. | Guest Speaker – Mr S Lugg, Hampshire Association of Parish Councils (HALC). Mr Lugg explained what services HALC offers to their members and how the association is financed. Members, nationally, have been dissatisfied with the service currently provided by the National Association of Local Councils (NALC) and have felt they are not receiving the support, which has led to the possibility of HALC, and other associations, moving away from NALC, but the decision will be made upon a vote made by the members. The vote will be cast at the October AGM . |                        |
| 3. | <b>Minutes of the Last Meeting</b><br>Cllr Mrs Froude had not been included within the Planning and Finance Subcommittees, she has now been added.<br>The minutes were then signed as a correct record.                                                                                                                                                                                                                                                                                                                                                                 |                        |
| 4. | <b>Declaration of Interest</b><br>None declared.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                        |
| 5. | <b>Clerks Progress Report</b> <ul style="list-style-type: none"> <li>a. The clerk is still awaiting an update in relation to the issues regarding Watery Lane, the Clerk will follow up.</li> <li>b. The hedge protruding across the footpath at 'The Old Post Office' has been reported to HCC, though Cllr Marr offered to speak to the current tenant for contact information for the property's owner.</li> </ul>                                                                                                                                                   | Clerk<br><br>Cllr Marr |
| 6. | <b>Planning</b> <ul style="list-style-type: none"> <li>a. <b>10/1102/FULLN – 17 Above Town:</b> <i>Erection of two storey side extension to provide lounge and dining room with bedroom and ensuite over</i> – No Objection</li> </ul>                                                                                                                                                                                                                                                                                                                                  | Clerk                  |
| 7. | <b>County Councillors Report</b><br>No County Councillor present.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                        |
| 8. | <b>Borough Councillors Report</b><br>Borough Cllr Mrs Flood explained she has spent the last few weeks seeking out information within her Ward and hopes to be able to provide a report at the next meeting. Borough Cllr Stallard had advised the Clerk previous to the meeting                                                                                                                                                                                                                                                                                        |                        |

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|     | that he intends to be present at the Greening launch.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                  |
| 9.  | <b>Drains</b><br>Cllr Mrs Gent was not present to give an update.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                  |
| 10. | <b>Finance</b> <p>a. The financial statement for the period 1<sup>st</sup> May 2010 – 31<sup>st</sup> May 2010 was signed as a correct record.</p> <p>b. The following cheques were agreed and signed:</p> <p>Chq No. 0089 £76.38 Mr J Moodie, Hedgetrimming at Pavilion<br/> Chq No. 1363 £100.00 Upper Clatford Greening Campaign<br/> Chq No. 1364 £12.51 HCC, Street Lighting Maintenance<br/> Chq No. 1365 £48.31 Mrs A Taylor, Office Expenses<br/> Chq No. 1366 £309.22 Mrs A Taylor, Salary</p> <p>Cllr Mrs Langrishe confirmed the £100.00 for the Greening Campaign was a donation previously agreed by the Council, which will be used to cover printing costs.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                  |
| 11. | <b>Playing Fields</b> <p>a. Weekly monitoring of play equipment:<br/> The Climbing Frame at Anna Valley Play Park is no longer repairable. The Clerk is to obtain two quotes for it's removal. Playdale quoted £3100.50 to remove all play equipment from the park. The Clerk is to obtain quotes from TVBC and Mr Pearce.<br/> The Jetty at Barksbury Bridge Play Park has deteriorated. TVBC have quoted £75.00 to repair this. All Cllrs agreed to this cost, the Clerk will give TVBC the go ahead to carry out these works.<br/> The Bin on the tarmac area of Anna Valley Play park has be smashed in, the Clerk is to report this to TVCB for repair.<br/> Cars are still parking on the green area of Barksbury Bridge play park, therefore TVBC have suggested replacing the chain with posts. The Clerk is to obtain a quote for these works from TVBC.</p> <p>b. Proposals for new Play Park at Anna Valley:<br/> Due to the high volume of vandalism currently being experienced at this play park, Cllrs felt unhappy to spend the Parish funds on refurbishing this in the way originally planned, therefore it was considered to grass the area over and only have baby swings. The Clerk is to arrange for meetings with Lappsett and Playgrounds UK for week commencing 3<sup>rd</sup> July 2010.<br/> A revised quote has been received from Playdale, a copy of which is attached to these minutes.</p> <p>c. Pavilion and Sports Field:<br/> A Sub-Committee meeting is due to be held at the Pavilion on 15<sup>th</sup> June 2010, at 7.30pm</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> |
| 12. | <b>Information for New Councillors</b><br>Cllr Mrs Kennedy requested that anyone with suggestions for this collation of information, to bring it with them to the next meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | All Cllrs                                                        |
| 13. | <b>Update to Standing Orders, Financial Regulations and Risk Assessment</b><br>The Clerk will produce a draft copy of the above and circulate to all Cllrs prior to the next meeting, at which it will be reviewed and adopted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Clerk                                                            |
| 14. | <b>Footpaths and Highways</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                  |

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|            | <ul style="list-style-type: none"> <li>a. Footpath 501 – The fencing has come down here. The Clerk is to report this to the Highways Agency.</li> <li>b. The Clerk is to report the fly tipping yet again occurring where footpath 8 and 9 meet.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <p><b>Clerk</b></p> <p><b>Clerk</b></p> |
| <b>15.</b> | <p><b>Trees and Open Spaces</b></p> <ul style="list-style-type: none"> <li>a. Mr M Casson has offered to remove lower branches to the lime tree on the Green.</li> <li>b. The slipway near Valley Mead requires attention. The Clerk will bring this to the Parish Council of Abbotts Ann's attention as it falls into their boundary.</li> <li>c. TVBC has advised they can bring the 16 annual grass cuts carried out down to 10. Cllrs felt the dates in which last years cuts were carried out were very close together, therefore the Clerk is to obtain comments on these cuttings from TVBC. It was suggested worthwhile asking if TVBC were able to inform when the most recent cut was carried out in order for Cllrs to check this has actually happened.</li> </ul>                                                                  | <p><b>Clerk</b></p> <p><b>Clerk</b></p> |
| <b>16.</b> | <p><b>Website</b><br/>Cllr Butler was not present to provide an update.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                         |
| <b>17.</b> | <p><b>Greening Campaign</b><br/>Cllr Butler was not present to provide an update.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |
| <b>18.</b> | <p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>a. A complaint regarding a new BT communication box has been placed on the south side of Foundry Road near Brook Way. The Clerk is to forward a copy of this complaint to BT for their comments on the matter.</li> <li>b. New Executive Arrangement at TVBC –The Parish Council was requested to vote on two options to come into effect in 2011. The choice was for an elected Mayor, who would not be a Councillor, or a Leader of the Council. After consideration the Councillors voted in favour of the latter.</li> <li>c. Overview and Scrutiny, TVBC are looking for more public awareness. The monthly calendar of meetings will be displayed on the Anna Valley Noticeboard.</li> <li>d. A Census will be taking place on March 27<sup>th</sup> 2011.</li> </ul> | <p><b>Clerk</b></p> <p><b>Clerk</b></p> |
| <b>19.</b> | <p><b>Village Hall Report</b><br/>Nothing to report at present.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |
| <b>20.</b> | <p><b>Newsletter Report</b><br/>It was noted that it may be beneficial to remind Parishioners to keep any hedging cut back to prevent any protruding onto public footpaths.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         |
| <b>21.</b> | <p><b>Street Lighting</b><br/>No issues to report.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                         |
| <b>22.</b> | <p><b>Matters for Next Months Meeting</b><br/>Standing Order and Financial Regulations</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         |
| <b>23.</b> | <p><b>Date of the Next Meeting</b><br/>Wednesday 14<sup>th</sup> July 2010, 7.30pm</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                         |

**Meeting closed at 9.45pm**