

**UPPER CLATFORD PARISH COUNCIL**  
**DRAFT MINUTES OF THE MEETING HELD ON WEDNESDAY 9<sup>th</sup> MARCH 2011 AT 7.30pm IN**  
**THE VILLAGE HALL**

**PRESENT:** Councillors                      Mrs S Kennedy (Chairman)  
                                                          S Butler  
                                                          P Marr  
                                                          Mrs J Llewellyn  
                                                          P Halliwell  
                                                          D Stevens  
                                                          Mrs L Gent

Borough Councillor                      Mrs M Flood  
                                                          G Stallard

Clerk                                              Mrs A Taylor

Guest                                             PCSO L Flowers

	<p>PCSO Flowers – Before the meeting was opened, PCSO Flowers informed the Cllrs of the crime statistics for the Parish. Cllr Mrs Kennedy informed PCSO Flowers that several road signs have been damaged around the Parish; grit bins have been moved and tipped over into the road. A Parishioner’s private access gate had been removed from their property and dumped at another address. PCSO Flowers advised she would report these incidents. Cllr Mrs Llewellyn informed about the number of cars parking on the yellow lines. PCSO Flowers will investigate and report back to the Clerk. Cllr Butler informed that an old black Audi had been parked on Red Rice Road for sometime and has now been left on a footpath past Red Rice. This will be investigated. Cllr Mrs Kennedy asked if any other NHW than Red Rice Road NHW were in operation in the area. PCSO Flowers advised this was the only one, but they are currently looking to set up more groups and are contacting known group leaders to establish if the NHW’s are still active. PCSO Flowers left the meeting.</p>	<b>ACTION</b>
<b>1.</b>	<p><b>Apologies for Absence</b>          Apologies were received from Cllr Preedy.</p>	
<b>2.</b>	<p><b>Minutes of the Last Meeting</b>          The minutes were signed as a correct record.</p>	
<b>3.</b>	<p><b>Declaration of Interest</b>          Cllr Mrs Kennedy and Mrs Gent declared an interest in the planning application 11/00116/FULLN – All Saints Church, Upper Clatford.</p>	<b>NOTE</b>
<b>4.</b>	<p><b>Guest Speaker PCSO Flowers</b> – This took place before the meeting was opened, due to PCSO Flowers needing to be elsewhere on police business.</p>	<b>NOTE</b>
<b>5.</b>	<p><b>Clerks Progress Report</b></p> <ul style="list-style-type: none"> <li>a. The tenants of the Chalk Pit have been contacted concerning the overgrowth along the track alongside the building; this has still not been done to our requirements. The Clerk will reiterate that the ivy is growing up the side of the building and needs urgent attention.</li> <li>b. Mr Pearce has provided two quotes for cutting back overgrowth on several footpaths. £80.00 for footpaths 2 and 11, £90.00 for footpaths 4 and 5 (ring only). Due to no longer owning trees on footpath 5 it was decided to leave this footpath. The Clerk will ask Mr Pearce to carry out</li> </ul>	<b>CLERK</b>  <b>CLERK</b>

	<p>these works at the end of April/beginning of May. It was then mentioned that footpath 3 is overgrown. The Clerk will ask the land owner to clear the path.</p> <p>c. The Clerk advised that Village Street will be closed for resurfacing; works are due to take place on 18<sup>th</sup> and 19<sup>th</sup> April. Borough Cllr Mrs Flood informed that Stagecoach and the School bus service decide where to stop on this route during the closure as they choose where it is safest to stop.</p> <p>d. The posts recommended to replace the metal posts and chains at Balksbury Bridge playing field would replace all metal posts and the chains full length with one post, being removable, having a bolt to lock it in place. The Clerk is to ask Matt Casson of TVBC to attend the next meeting to discuss this directly with the Cllrs.</p> <p>e. Picnic Bench, Balksbury Bridge – One concrete leg and the wooden panels need to be replaced, though it is unsure whether the concrete part is fixable. The Clerk asked Cllrs to consider what wood they would prefer in order to obtain an accurate quotation, Oak or a cheaper wood. Cllr Mrs Kennedy felt this bench was subject to vandalism and if it was repaired would it happen again. It was decided to obtain costs for both oak wood panels and a cheaper version before considering the matter further.</p> <p>f. The Clerk distributed relevant election forms and provided the Cllrs will the necessary information regarding their return to the Election Officer. The Clerk will hand deliver forms to Cllr Preedy as he was absent at this meeting.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>
<p><b>5.</b></p>	<p><b>Planning</b></p> <p>a. 10/03009/ADVN – East and West Bound A343 Salisbury Road, 12 non illuminated signs attached to automatic number plate reading poles: No Objection</p> <p>b. 11/00116/FULLN: All Saints Church, Norman Court Lane, Upper Clatford: Installation of solar photo voltaic panels on south facing roof slope of 1990s built extension to rear of church. No Objection</p> <p>c. 11/00344/FULLN – Bramleys, Manor Rise, Anna Valley, Erection of a double garage: No Objection</p> <p>Cllr Marr pointed out that one application came back to him a month late for submitting a response. He reminded all Cllrs to get applications back on time.</p> <p>Cllr Butler enquired about the Tennis Club letter previously sent the LTA. No response has been received.</p> <p>Borough Councillors left the meeting at 8.30pm</p>	<p><b>NOTE</b></p> <p><b>NOTE</b></p> <p><b>NOTE</b></p> <p><b>CLLRS</b></p>
<p><b>6.</b></p>	<p><b>Playing Fields</b></p> <p>a. Safety Monitoring – A ROSPA report is due to be carried out. The Clerk is to obtain a price for doing so from a local firm as one has already been obtained from the PlaySafety at a cost of £63.00 +VAT. Cllr Stevens proposed the Clerk go ahead with the cheapest ROSPA provider, Cllr Butler seconded, all agreed.</p> <p>b. A Parishioner has made a request for a bench to be installed in the new Play area. Cllr Mrs Kennedy was concerned that youths may use this to congregate. The Clerk is to obtain a cost of a steel bench and brochures of various designs.</p> <p>c. Cllr Stevens advised of the bowed in fence and that access to the park in wet weather was dangerous due to the ground being slippery and felt it needed to be dug out and gravelled to make it safe. The Clerk will obtain a quote from Mr Pearce for these works and repairs to the fence.</p> <p>d. Cllr Butler updated Cllrs of a recent meeting held between the Pavilion Sub Committee members. Draft notes of this meeting have been</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>

	<p>attached these to minutes for full details. Cllr Butler proposed the two clubs paid £35.00 for each Saturday or Sunday use and install slot machines for utilities to reduce costs to the Council. The site would be free to use on weekdays. The grass cuttings would be arranged by the Council excluding the cricket square and marking out. If this was to happen he felt the Council should own all equipment needed, therefore we may need to purchase certain items from the Clubs. Cllr Mrs Kennedy informed all that the Council own the push mower for marking out the cricket square. Cllr Butler proposed that he approach the clubs with these proposals to make the suggested changes, Cllr Marr seconded, all agreed.</p> <p>e. Cllr Butler also informed that to create a booking system on the website would be an annual cost of £12.00. It was felt that the clubs should book the sports field for their use, so the Council have better control over its use.</p>	<p><b>NOTE</b></p> <p><b>NOTE</b></p>
<b>7.</b>	<p><b>County Councillors Report</b> County Cllr Gibson was not present.</p>	
<b>8.</b>	<p><b>Borough Councillors Report</b> There was no further information to be reported than that already done so during the Annual Parish Meeting.</p>	
<b>9.</b>	<p><b>Finance</b></p> <p>a. The financial statement for the period 1<sup>st</sup> February 2011 – 28<sup>th</sup> February 2011 was signed as a correct record.</p> <p>b. The following cheques were agreed and signed:</p> <p>Chq no. 1427 Cancelled Chq no. 1428 £309.22 A Taylor – Salary Chq no. 1429 £37.90 A Taylor – Office Expenses Chq no. 0104 £35.21 Southern Water – Pavilion Utility Bill</p> <p>An invoice for the maintenance works carried out by TVBC had been received, though the Cllrs did not agree to the cost due to a disagreement over the number of grass cuttings that had been carried out and also it was felt that the dates stated for works did not tally up correctly. The number of prunings carried out and the costs were also seen as excessive. The Clerk is to reiterate the agreement that only 10 cuts are to be carried out, not 16 and to ask for TVBC to provide confirmation for the works that are meant to have been carried out. Cllr Mrs Gent proposed not paying this invoice until the matter had been clarified, Cllr Mrs Llewellyn seconded, all agreed.</p> <p>The Clerk is to look into displaying the grants received for the Play Park on the Budget Sheet in order for the budget expenditure to show a truer figure.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p>
<b>10.</b>	<p><b>Footpaths and Highways</b></p> <p>a. The speed signs on Church Lane that have been damaged have been reported to HCC to repair/replace.</p> <p>b. There is a hole in the pavement outside the Old Post Office. This has been reported to HCC to repair.</p> <p>c. Parking problems along the main village street have caused a bus and delivery van difficulty accessing the village.</p> <p>d. The entrance between Reed Cottage and Hope Cottage is currently unsecured and has steep steps. Cllr Mrs Kennedy proposed writing to express concern to the property owner. Cllr Mrs Llewellyn seconded, all agreed.</p>	<p><b>CLERK</b></p>

	e. It was felt that Watery Lane required resurfacing due to the large number of pot holes. The Clerk will inform HCC.	<b>CLERK</b>
<b>11.</b>	<b>Trees and Open Spaces</b> a. 11/00436/TPON – 161 Bury Hill Close, Anna Valley, crown raise one beech: No Objection	<b>NOTE</b>
<b>12.</b>	<b>Website</b> Other than the potential of the Booking system for the two clubs to use for confirming use of the Sports Field, there were no further updates at this time.	<b>NOTE</b>
<b>13.</b>	<b>Diamond Jubilee 2012</b> The May Fayre Committee has agreed in principle to move the May Fayre to June 2012. Cllr Halliwell is attending the next May Fayre meeting to find out further details. Cllrs Mrs Gent and Mrs Kennedy have offered to assist with the Committee to enable the Parish Council to assist with arrangements.	<b>NOTE</b>
<b>14.</b>	<b>Correspondence</b> a. The appointed External Auditor is Jackie Bellard of the Audit Commission. b. WI – Members are obtaining a quote for the removal of shrubs to allow the bench to be installed.	<b>NOTE</b> <b>NOTE</b>
<b>15.</b>	<b>Village Hall Report</b> AGM is due to be held 14 <sup>th</sup> March Made in Dagenham is being shown on 19 <sup>th</sup> March A Poetry Evening will take place on the 26 <sup>th</sup> March Cllr Butler informed that the gulley was blocked. Cllr Mrs Kennedy will chase the Hall's committee to deal with this.	<b>NOTE</b> <b>CLLR SK</b>
<b>16.</b>	<b>Newsletter Report</b> Cllr Mrs Llewellyn is hoping for an article from the Crook and Shears Public House.	<b>NOTE</b>
<b>17.</b>	<b>Street Lighting</b> Nothing to report.	<b>NOTE</b>
<b>18.</b>	<b>Matters for Next Month's Agenda</b> Matt Casson of TVBC to be invited to attend Test Valley Association of Parish Councils	<b>CLERK</b>
<b>19.</b>	<b>Date of the Next Meeting</b> Wednesday 13 <sup>th</sup> April 2011 7.30pm	

**Meeting closed at 9.55pm**